



AVOCADO THE WORLD'S MOST ADVANCED NETWORK



JOB TITLE: SENIOR ACCOUNTANT
REPORTS TO: ACCOUNTING MANAGER
DEPARTMENT: FINANCE & ACCOUNTING
LOCATION: OXNARD, CA

Mission Produce is the global leader in the worldwide avocado business, with additional offerings in mangos. Since 1983, we have invested in people, state-of-the-art technology, and avocado-specific and ripening infrastructure to expertly serve our customers, growers, and partners in over 25 countries. We own and operate four packing facilities in multiple global locations including California, Mexico, and Peru. Our global distribution network includes 12 forward distribution centers in North America, China, and Europe, which promote company expansion into new territories and categories. Throughout our history, we have remained rooted in honesty, respect, and loyalty to provide a year-round supply of high-quality fruit from field to fork.

JOB SUMMARY

Assist the Accounting and Finance Department to accomplish department and company goals and objectives by providing accounting and financial support. This includes detailed analysis and presentation of financial data, preparation and recording of various journal entries, preparation of monthly account reconciliations, and other similar activities.

ESSENTIAL DUTIES & RESPONSIBILITIES

- Uses knowledge of GAAP and company policies to solve day to day issues and other projects as assigned.
- Process technical journal entries for entry into the general ledger system monthly by collecting necessary data, analyzing and/or allocating costs, and preparing audit trail support for journal entries.
- Peer review of journal entries.
- Prepare and analyze account reconciliations for assigned accounts, independently investigate reconciling items, and prepare any resulting journal entries.
- Participate in year-end financial and internal control audits by preparing necessary schedules, compiling supporting details and explanations.
- Perform payroll bank reconciliations and resolve discrepancies.

- Validate rebate-related deductions and payments, investigate variances, and ensure accuracy and completeness of rebate program on the system.
- Progressively complex ad hoc projects as assigned by management.

MINIMUM QUALIFICATIONS & REQUIREMENTS

- Bachelor's degree in accounting, finance, or related field.
- Minimum of 2 to 5 years of prior work experience.
- Advanced ability to use and demonstrate proficiency with Microsoft Office Applications to analyze and troubleshoot information/data, develop, and use spreadsheets, statistical analysis and trends. High level proficiency with Excel required.
- Flexibility to work on special projects and unexpected events while completing routine tasks on a timely basis.
- Able to autonomously work and make decisions with a sense of urgency, adhering to tight schedules and simultaneously managing several projects.
- Strong ability to be hands-on, work independently, and remain self-motivated with minimal direct supervision.
- Proven ability to be result focused, metric driven, and translate priorities and actions into measurable results.
- Excellent problem-solving skills with a strong ability to effectively identify problems by framing issues, leveraging data, and developing and implementing solutions.
- Prior Microsoft Dynamics experience a plus.
- CPA a plus.

MISSION PRODUCE EMPLOYEE PRIVACY POLICY

This Privacy Policy sets out how Mission Produce, Inc. (the “Company”) uses and protects any information that employees may give the Company in the context of their employment, job application, or other similar working relationship with the Company. This Privacy Policy also applies to the information the Company collects about employees’ emergency contacts or individuals whom the Company administers benefits relating to their employment with the Company.

You can view the Privacy Policy by clicking on the link below.

[Mission Produce Employee Privacy Policy](#)

[Mission Produce Employee Privacy Policy \(Spanish\)](#)

