



# AVOCADO THE WORLD'S MOST ADVANCED NETWORK



**JOB TITLE :** ASSISTANT FDC MANAGER  
**REPORTS TO :** FDC MANAGER  
**DEPARTMENT :** OPERATIONS  
**LOCATION :** CLACKAMAS, OREGON

Mission Produce is the largest global supplier of the world's finest avocados. For over 35 years we have invested in people, state-of-the-art technology and avocado-specific infrastructure to expertly serve our customers, growers and partners. Throughout our history we have remained rooted in honesty, respect and loyalty.

Mission Produce owns and operates state-of-the-art avocado packing facilities in multiple global locations including California, Mexico and Peru. In addition, our global distribution network includes 11 forward distribution centers in North America, China and Europe. Over the past 35 years, Mission has become recognized as the leader in the worldwide avocado business.

## **JOB SUMMARY**

The Assistant FDC Manager assists in overseeing the management of their respective facility under Mission's high-quality standards and guidelines. Proactively assist in managing the FDC to ensure that it: produces value in our products and services to our customers; produces a stable, secure, and high-quality work environment for all employees; and produces company market value. In addition, this position will be responsible for the quality of ripening avocados and, inventory control and quality specifications are obtained and shipped according to standard operating procedures.

## **ESSENTIAL DUTIES & RESPONSIBILITIES**

The Assistant FDC Manager will be responsible for the following:

- Value Added Processes (Avocado Ripening Process, Bagging, Specialty Packing):
  - Plan, direct, execute, and monitor the ripening process. Communicate all issues that affect the ripening process.
  - Plan, direct, execute, and monitor the bagging and special packing processes. Communicate all issues that affect the processes.
- Inventory Management and Fruit Utilization

- Control of inventory daily; ensure accuracy of all inventory, documented quality evaluations of inbound and outbound product, utilization of inventory to ensure highest sales value and customer satisfaction.
- Assist in building and maintaining an organizational environment which promotes positive staff morale and performance by implementing best practices for the company.
- Communicate weekly and monthly FDC productivity including, inventory, shipments, quality, rejections, labor KPI's.
- Communicate with sales, sourcing, inventory, accounting, transportation, and HR all related FDC information.
- Assist in facilitating a profitable operation that produces safe quality service efficiently.
- Perform other duties as requested.

### **MINIMUM QUALIFICATIONS & REQUIREMENTS**

- Minimum of 2 years in a supervisory role within the Produce, Distribution or other related industry.
- Proof of experience developing and lead a team to obtain high performance.
- Proven ability to be result-focused, metric-driven, and translate priorities and actions into measurable results and hold self and others accountable to achieve individual, departmental, and company goals.
- Demonstrated ability to remain focused with changing objectives, deadlines, and priorities beyond one's control.
- Excellent problem-solving skills with a strong ability to effectively identify problems by framing issues, leveraging data, and developing and implementing solutions.
- Bilingual (English and Spanish) is a plus.
- Ability to work in temperature-controlled environments that can range anywhere from 34 – 42 degrees.
- Willing to travel.

